

Job Title/Position: *Medical Social Worker/Social Work Associate*

Reports To: *Clinical Supervisor/Nursing Supervisor or Master of Social Work*

JOB DESCRIPTION SUMMARY

The social worker contracted or employed through the organization is responsible for the implementation of standards of care for medical social work services and for adherence to all conditions in the Service or Employment Agreement which include providing care based on the Social Work Practice Act.

ESSENTIAL JOB FUNCTIONS/RESPONSIBILITIES

1. Assesses the psychosocial status of patients and families/caregivers related to the patient's terminal illness and environment and communicates findings to the registered nurse and other members of the interdisciplinary group. Provides an assessment in the patient's identified residence and assistance when this is not safe and another plan is required.
2. Carries out social evaluations, including family dynamics, caregiver abilities, communication patterns, high-risks for suicide, neglect or abuse and plans intervention based on evaluation findings. Counsels patient and family/caregivers as needed in relationship to stress, and other identified coping difficulties. Provides crisis intervention when necessary.
3. Assesses for, and educates interdisciplinary group, on any special needs related to the culture of the patient and family. Includes communication, role of family, space, and any special traditions or taboos.
4. Maintains clinical records on all patients referred to social work prepares clinical and progress notes.
5. Educates patients and families on, and assists in, preparation of advanced directives.
6. Provides information and referral services for organization patients and families/caregivers regarding practical and environmental needs.
7. Provides information to patients and families/caregivers and community agencies.
8. Serves as liaison between patients and families/caregivers and community agencies.
9. Maintains collaborative relationships with organization personnel to support patient care.
10. Maintains and develops contracts with public and private agencies as resources for patient and personnel.
11. Participates in the development of the individualized plan of care, involving the patient and family, and attends regularly scheduled interdisciplinary group meetings, assisting the team in recognizing the effects of the psychosocial stresses on the symptoms of the terminal illness.

Job Title/Position: *Medical Social Worker/Social Work Associate*

12. Assists physician and other team members in understanding significant social and emotional factors related to health problems and death/dying issues.
13. Actively participates in quality assessment performance improvement teams and activities.
14. Assists family and patient in planning for funeral arrangements, financial, legal, and health care decision responsibilities.
15. Other duties as delegated by the Clinical Supervisor/Nursing Supervisor.

The above statements are only meant to be a representative summary of the major duties and responsibilities performed by incumbents of this job. The incumbents may be requested to perform job related tasks other than those stated in this description.

POSITION QUALIFICATIONS

1. A graduate of a master's program in social work accredited by the Council on Social Work Education. Meets personnel qualifications stated in §418.114(b)(3).
2. Minimum of one (1) years' experience in health care, hospice experience preferred. Understands hospice philosophy, and issues of death/dying.
3. Experience in a hospice care preferred.
4. Demonstrates good verbal and written communication, and organization skills.
5. Possesses and maintains current CPR Certification.
6. Must be licensed with an automobile that is insured in accordance with state and/or organization requirements and is in good working order.
7. Clinical social worker with the California Board of Behavioral Science as specified in CA B&P Code Section 4999.12
8. Meets California requirements Section 1870 of California Code of Regulations